

AGENDA

- ITEM 1.** Call to Order
- ITEM 2.** Consideration of the August 15, 2011 Council Meeting Minutes
- ITEM 3.** Consideration of the Agenda
- ITEM 4.** Comments from the Public
- ITEM 5.** New Business
- a. Appointments - Action
 - b. Thank You Letters
 - Sewer District
 - Retiree Recognition
 - c. Community Center Letter – Discussion
- ITEM 6.** Unfinished Business
- a. Updated Highway Projects List
 - b. Engineering RFQ - Discussion
- ITEM 7.** Additions by Council
- ITEM 8.** Manager's Report
- ITEM 9.** Requests for Information and Town Council Comments
- ITEM 10.** Review of Town Warrants 5 and Town Payroll 5
- ITEM 11.** Adjournment

Joseph Friedman
1 Veazie Villas
852-0933

Jonathan Parker
1149 Buck Hill Dr.
947-4740

Brian Perkins
1116 Chase Rd.
942-2609

Tammy Olson
5 Prouty Drive
947-9624

David King
1081 Main Street
942-2376

AGENDA NOTES and MANAGER'S REPORT

For Monday August 29th @ 7 PM Veazie Council Chambers

The new microphone/speaker system is in place for the Council meeting. Councilors are invited to come early to the meeting to see the system and see how it works.

ITEM 5a: Appointments - Action:

Please find enclosed written applications for committee memberships.

All of the boards have open space and require or need appointments.

The Budget Committee now has three full membership openings and two associate openings.

The Conservation Commission has one full opening and two associates.

The Board of Appeals has one full membership opening and two associates.

The Planning Board has two associate positions open. Members of the Planning Board cannot be on the Board of Appeals.

In order to fill the committees the following appointments would be recommended:

Recommendations from management are based on the following basis in this order: length of past service to the Town of Veazie, length of residency in the Town of Veazie, past experience of the applicant, and application order when filling vacant slots.

Proposed motion: Motion to appoint Roderick Hathaway to the position of Budget Committee member for a three year term expiring on June 30th 2014.

Proposed motion: Motion to appoint Patrick Joyce to the position of Budget Committee member for a three year term expiring on June 30th 2014.

Proposed motion: Motion to appoint Marilyn Bishop to the position of Budget Committee member for a three year term expiring on June 30th 2014.

Proposed motion: Motion to appoint Patricia Rice to the position of Budget Committee associate member for a one year term expiring on June 30th 2012.

Proposed motion: Motion to appoint Charles Osgood to the position of Budget Committee associate member for a one year term expiring on June 30th 2012.

Proposed motion: Motion to appoint Charles Osgood to the position of Planning Board

associate member for a one year term expiring on June 30th 2012.

Proposed motion: Motion to appoint Carolyn Hathaway to the position of Conservation Committee member for a three year term expiring on June 30th 2014.

Proposed motion: Motion to appoint James Killarney to the position of Associate Conservation Committee member for a one year term expiring on June 30th 2012.

Proposed motion: Motion to appoint Robert Rice to the position of Board of Appeals member for a three year term expiring on June 30th 2014.

ITEM 5b: Thank you letters - Action:

- a.) Please find enclosed a copy of the letter to the Sewer District in thanks of the trustees reducing the original \$20,000 increase of the sewer assessment by \$10,000.00
- b.) Please find enclosed a copy of a letter of thanks / retirement for Allan Thomas. This was a request made by Councilor Parker. Staff would outline that Allan's assistance was key to having the commitment issued in a timely manner this year. He was very helpful and has outlined that he would be available even after the commitment for assistance on property tax and code enforcement issues. His commitment to the community and the towns staff is very commendable.

ITEM 5c: Community Center Letter - Discussion:

Please find enclosed a copy of a letter from the primary tenant of the community center and my reply to the email. Also please find enclosed a copy of the AA representative's follow-up email. We had questioned them on several issues outlined in the original email submitted.

We were requested to outline who and how much use the facility has at present. AA uses the facility only 2 hours a week, the Parks and Rec. Department uses one room for storage. The majority of use of the facility is by the karate school and they also use some storage space also.

At the present time, the community center reuse committee is working to line up the final estimated budget for the renovations. WBRC is looking to have that issued by the first of October. The committee and management team is also working to leverage TIF funding to pay for the cost of bonding. As the email to Glen Kennedy outlines the committee will be discussing his concerns in a future meeting. The chair of the committee has not set a scheduled date as of the printing of this report.

Councilor Parker requested to discuss this matter. This was emailed and handed out at the last meeting. Since that time, it was also requested that we prepare the cost overview of the community center facility. In general, we are spending on

average \$10,000 plus annually. As noted in the past, the school of self defense is a for profit business which is using the facility at a below market rate. Individuals have questioned the ethics of the Town allowing a for profit business to profit from the Town's below market rental rate.

ITEM 6a: Updated Highway Projects List ~ Discussion:

We have requested that CES update the priority list of roadways that need attention. Once we review the list with the Council we will look to obtain estimates for the top projects and bring the proposals back at a future meeting so that projects can be scheduled.

ITEM 6b: Engineering RFQ - Discussion:

At the last Town Council meeting a request was made for staff to estimate the coming year's engineering costs. For true engineering of highway projects there are none at the present time planned. QA/QC for projects would be about \$7,000 - \$10,000 a year for budgeted projects. For the community center project it would be anywhere from the \$10,000 estimate to \$60,000 if construction were to proceed. Storm water tech assistance will be in the \$20,000 a year range due to the fact that we no longer have a full time CEO - storm water manager. In order to reduce that figure we would have to hire staff member time.

While working on developing an RFQ for engineering services there really isn't a clear sign what the Town Council wants. Currently we have CES and WBRC working on very specific projects. CES - roadway design; CES - storm water management; CES - IT service ; WBRC - community center design.

Does the Town Council wish to have all services put out for RFP or would the Council just wish to receive RFQ's from vendors. Past discussions have been conflicting on what is wanted by the Town Council.

In the past, the Town has hired engineers on a specific project basis. That is why WBRC is doing the community center project and CES is doing the roadway work. CES also has twenty plus year of files on projects for the town of Veazie which is a valuable resource. As for storm water, CES is tied to the regional working group and maintains the database and conducts the permit process. It is my understanding from Allan that if the Town was to use another vendor for the NPDES permit application process costs would increase greatly. Working with the regional group saves money.

ITEM 8. Please find enclosed:

- a.) A copy of the assessor's report and coming year's work plan.

PRESENT: Chairman Friedman, Councilor Perkins, Councilor King, Councilor Parker, Councilor Olson, Manager W. Reed, Deputy Clerk K. Humphrey, Office Administrator J. Reed, Police Chief M. Leonard,

ITEM 1. The August 15, 2011 Veazie Town Council meeting was called to order at 7:00PM.

ITEM 2. Consideration of the Minutes

Councilor Parker stated that under item 5b he would like added that he thought the Town should put it out to bid when making a motion for WBRC. He would have like to have gotten a couple more prices.

Motion By: Councilor Parker—to accept the August 1, 2011 meeting minutes as amended. Seconded: Councilor Olson, Voted 4-0 in favor. Councilor King abstained.

ITEM 3. Consideration of Agenda

There were no additions.

ITEM 4. Comments from the Public

There were no comments from the public.

ITEM 5a. Appointments - Approval

Councilor Perkins wished to wait one more meeting before appointing anyone.

Councilor Olson inquired on what the policy was for appointing people to a full membership or associate. Manager Reed stated that it is usually first come first serve.

Councilor Parker wished to appoint Rod Hathaway to the Budget Committee.

Chairman Friedman stated he would like to wait until the next meeting as well to appoint people. It was also noted they wished to advertise for it one more time.

ITEM 5b. County Mitigation Plan – Acceptance and Approval

Chief Leonard stated that the plan has be updated every 5 years. The county goes around to each town to see what they have available for equipment in the case of a disaster.

Motion By: Councilor Olson—to make the following resolution:

Whereas natural disasters may occur at any time, we recognize that to lessen the impacts of these disasters we will save resources, property, and lives in the Town of Veazie;

Whereas the creation of the Penobscot County Multi-Jurisdictional Hazard Mitigation Plan is necessary for the development of a risk assessment and effective mitigation strategy;

Whereas the Town is committed to the mitigation goals and measures as presented in this plan; and

Therefore, the Town hereby adopts the Penobscot County Multi-Jurisdictional Hazard Mitigation Plan.

Seconded: Councilor King. Voted 5-0 in favor.

ITEM 5c. State Plowing Contract Revision - Approval

Manager Reed stated that Steven Theborge had contacted him and outlined that a new revised contract would be sent over. The new contract extends the renewal process to ten years with the option to cancel every year.

Motion By: Councilor Parker—to order the Town Manager to execute the revised MDOT Municipal Snow and Ice Control Contract – number 2009120800000003320 CSN 26629 as submitted. Seconded: Councilor Olson, Voted 5-0 in favor.

ITEM 5d. Meeting Cancellation Protocol - Discussion

Manager Reed stated that Councilor Parker had inquired on what the protocol was for canceling meetings.

Manager Reed stated that in the case of special meetings, the Councilor who requests the special meeting can request to cancel the meeting. Also, a lack of quorum, bad weather or legal issues can cancel a meeting.

Regular meetings can be cancelled due to a lack of quorum, bad weather or legal issues.

Councilor Perkins inquired whether it was written somewhere. Manager Reed stated that that was the policy used and he thought it was written in former Town Manager Gerry Kempen's old policy book.

Councilor Parker outlined that if there is a quorum then the meeting should go on, it shouldn't be cancelled.

ITEM 6a. Engineering Cost History Report - Discussion

Manager Reed stated that Treasurer Julie Reed gathered the information on the three vendors, Woodward & Curran, WBRC and CES Inc.

Councilor Olson appreciated the information. She outlined that it looked like they spent roughly \$35,000 a year on engineering.

Councilor Parker asked if Manager Reed could come up with the projected cost for the next five years. Manager Reed stated that he could do as far as two years.

Member of the public Rob Tomilson inquired whether the Town had any big purchases coming up in engineering. Manager Reed stated that next year there was nothing other than the highways projects budgeted.

ITEM 7. Additions by Council

There were no additions.

ITEM 8. Manager's Report

The Town Council reviewed the following items:

- a. a copy of the Planning Board's July meeting minutes
- b. a copy of the proposed amendment to the Veazie Land Use Ordinance that they had a public hearing on (August 9, 2011)
- c. a copy of a certificate that displays that Manager Reed is now a certified CDBG Program Administrator
- d. a copy of the lien report
- e. the final bidders prospectus approved by the Town's attorney – it has been issued and will be in the newspaper shortly
- f. a copy of the Town's fireworks ordinance
- g. a copy of the Municipal Assessment Manual
- h. a copy of the Penquis CAP letter and bill for the use of the community room.
- i. a copy of the franchise report from Time Warner Cable

Manager Reed outlined that there was a heavy turnout at the public hearing on the proposed land use ordinance amendment. He added that he put the fireworks ordinance in to see if they wanted the Planning Board to take a look at it with the new fireworks law coming out soon. Councilor Perkins stated that the way he read it, the ordinance protects the Town from the new law. Councilor Parker outlined that he saw the definition of fireworks being above 250 feet. He stated that the items they will be able to sell are under 250 feet. Manager Reed stated he would ask the Town Attorney to look into it.

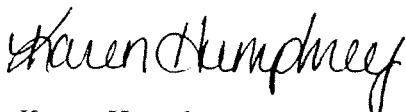
ITEM 9. Requests for Information and Town Council Comments

There were no requests for information or Town Council comments.

ITEM 10. Review of Town Warrants 4, 4A and Town Payroll 4

ITEM 11. Adjournment: Motion: Councilor King —to adjourn the August 15, 2011 Town Council Meeting. Seconded: Councilor Perkins. There was no further discussion. Voted 5-0. Meeting adjourned 7:35 pm.

A true record, Attest:



Karen Humphrey
Deputy Clerk
Town of Veazie

Printed by: Karen Humphrey

Title: Fwd: Citizen Involvement Application : VirtualTownHall

ITEM # 5a

Monday, August 22, 2011 9:28:55 AM
Page 1 of 1

From: VeazieME_Involvement
"Patrick Joyce" <paddysplumbing@myfairpoint.net>

Sun, Aug 14, 2011 4:07:44 ...

Subject: Fwd: Citizen Involvement Application

To: Karen Humphrey

Attachments: Attach0.html

1K

Request From: Patrick Joyce
Email: paddysplumbing@myfairpoint.net
Source IP: 72.73.65.66

Address: 16 Highview Terrace Veazie, ME
Phone: [REDACTED]
Years Resided in Veazie: 12

Civic Involvement

Specialty or Field

Licensed Master Plumber with 30 years of experience in Residential, Commercial, and Industrial Plumbing, Fire Sprinkler Inspector, Backflow Prevention, Cross-Contamination Prevention,

Committee or Boards Interested In
Budget Committee

Additional Information

Invested in maintaining quality of life in Veazie. Raised family of 3 children with wife of over 20 years in Veazie since 1999.

Citizen Involvement Application

All citizens of the Town of Veazie interested in having their names considered for appointment by the Veazie Town Council and/or the Town Manager, at such time a vacancy may occur on any Board or Special Committee, should please fill out this application and return it to the Veazie Town Office.

Name PATRICIA RICE Phone Number [REDACTED]
Address 1116 Buck Hill Drive
Civic Involvement Business Volunteer
Years Resided in Veazie 20
Specialty or Field Business + Economic Development
Committee or Boards Interested In Finance & Budget Committee
Additional Information
Have course work in finance + business
area MBA



Date Received at Town Office: _____

If interested please feel free to tear this page out and return it to the Town Office

Patricia Rice

Citizen Involvement Application

All citizens of the Town of Veazie interested in having their names considered for appointment by the Veazie Town Council and/or the Town Manager, at such time a vacancy may occur on any Board or Special Committee, should please fill out this application and return it to the Veazie Town Office.

Name Charles Osgood Phone Number [REDACTED]

Address 1104 Chase Rd Veazie

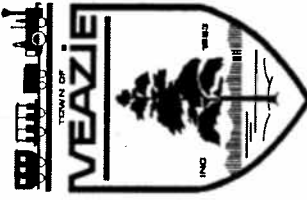
Civic Involvement _____

Years Resided in Veazie Since 1910

Specialty or Field Finance (banking); Also Bd of Agents exp - Hampden, Me

Committee or Boards Interested In Budget, Planning Bd, Bd of Agents

Additional Information
30 years - banking life Resident 16 Years - 25 yrs in
Hampden - moved to Veazie last Fall. Employed at
Eastern Shore Bank



Date Received at Town Office: _____

If interested please feel free to tear this page out and return it to the Town Office.

7/21/11

Citizen Involvement Application

All citizens of the Town of Veazie interested in having their names considered for appointment by the Veazie Town Council and/or the Town Manager, at such time a vacancy may occur on any Board or Special Committee, should please fill out this application and return it to the Veazie Town Office.

Name RED DATHAWAY Phone Number [REDACTED]Address 203 CLICKADEE DRIVE

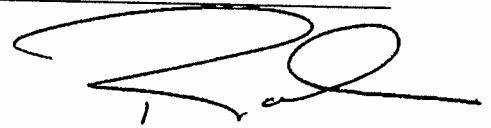
Civic Involvement _____

Years Resided in Veazie 57

Specialty or Field _____

Committee or Boards Interested In BUDGET

Additional Information



Date Received at Town Office: _____

If interested please feel free to tear this page out and return it to the Town Office

Citizen Involvement Application

All citizens of the Town of Veazie interested in having their names considered for appointment by the Veazie Town Council and/or the Town Manager, at such time a vacancy may occur on any Board or Special Committee, should please fill out this application and return it to the Veazie Town Office.

Name CAROLYN HATHAWAY Phone Number [REDACTED]
Address 203 CHICKADEE DRIVE, VZ-ME
Civic Involvement _____
Years Resided in Veazie 38
Specialty or Field _____
Committee or Boards Interested In CONSERVATION COMMISSION
Additional Information _____



Date Received at Town Office: _____

If interested please feel free to tear this page out and return it to the Town Office.

942-1654

Town of Veazie
Fletcher Municipal Building
1084 Main Street
Veazie, ME 04401

Pre-sort Standard
ECR-WSS CAR-RT
SORT
U.S. POSTAGE PAID
BANGOR, MAINE
PERMIT NO. 103

Postal Customer
Veazie, Maine 04401

Citizen Involvement Application

All citizens of the Town of Veazie interested in having their names considered for appointment by the Veazie Town Council and/or the Town Manager, at such time a vacancy may occur on any Board or Special Committee, should please fill out this application and return it to the Veazie Town Office.

Name James Killarney Phone Number [REDACTED]

Address 105 Ridgeway Dr, Veazie

Civic Involvement this would be my first

Years Resided in Veazie 4

Specialty or Field Biology, Chemistry

Committee or Boards Interested In Conservation Commission

Additional Information

PhD student in Chemistry @ UMaine



Date Received at Town Office: _____

If interested please feel free to tear this page out and return it to the Town Office.

Citizen Involvement Application

All citizens of the Town of Veazie interested in having their names considered for appointment by the Veazie Town Council and/or the Town Manager, at such time a vacancy may occur on any Board or Special Committee, should please fill out this application and return it to the Veazie Town Office.

Name Bob Rice Phone Number [REDACTED]
Address 1116 Buck Hill Drive
Civic Involvement Board of Appeals
Years Resided in Veazie 19
Specialty or Field Education
Committee or Boards Interested In Board of Appeals
Additional Information
Long time resident knowledgeable
about economic climate



Date Received at Town Office: _____

If interested please feel free to tear this page out and return it to the Town Office

Citizen Involvement Application

All citizens of the Town of Veazie interested in having their names considered for appointment by the Veazie Town Council and/or the Town Manager, at such time a vacancy may occur on any Board or Special Committee, should please fill out this application and return it to the Veazie Town Office.

Name Marilynn Bishop Phone Number [REDACTED]

Address 17 Silver Ridge VZ, ME

Civic Involvement Budget Comm. / Ballot Counter

Years Resided in Veazie 14 plus years

Specialty or Field _____

Committee or Boards Interested In Budget Comm

Additional Information

Been on Budget Comm for
3 yrs.

Past
Dir. Ernst Manor
Admissions
mucho
church comm



Volunteered VZ
JRG/VCS for 3 yrs

Date Received at Town Office Aug 18, 2011

If interested please feel free to tear this page out and return it to the Town Office.

TOWN OF VEAZIE
1084 Main Street, Veazie, ME 04401
Phone: (207) 947-2781 Fax: (207) 942-1654

ITEM # 501



August 29, 2011

Sewer District Trustees
34 Hobson Avenue
Veazie, Maine 04401

Dear Trustees:

This letter is meant to serve as written confirmation that the new assessor, Ben Birch, is in receipt of a new assessment.

At this time, the Veazie Town Council wishes to express a thank you to the Sewer District Trustees for reducing the sewer assessment increase this year. It is nice that the District and the Town can work together to try and limit tax increases. As you are aware, the assessment is a direct pass through to the taxpayers.

In conclusion, we are in hopes that we can continue to work together in the future to provide the best services to our citizens while also working to keep costs down.

Sincerely,

Joseph Friedman, Chairman

Jonathan Parker, Councilor

Brian Perkins, Councilor

David King, Councilor

Tammy Olson, Councilor

TOWN OF VEAZIE
1084 Main Street, Veazie, ME 04401
Phone: (207) 947-2781 Fax: (207) 942-1654

ITEM # 5611



August 29, 2011

Allan Thomas
62 Oliver Hill Road
Garland, ME 04939

Dear Allan:

The Town Council would like to express their wholehearted thanks for all the great work you have done for the Town of Veazie over the last 22 years. You have consistently shown yourself to be a loyal and hard working employee and an integral part of the management team.

During this difficult transition period you once again displayed your commitment to the residents and employees of the town by assisting the new assessor to understand your methodology in assessing practices in order to insure that the tax commitment could be issued in a timely manner.

Now you face retirement and a whole new chapter in your life. We want to thank you for all that you have done and wish you well on your journey. We hope your retirement is happy and the rest of your life prosperous and fulfilling.

Sincerely,

Joseph Friedman, Chairman

Jonathan Parker, Councilor

Brian Perkins, Councilor

David King, Councilor

Tammy Olson, Councilor

ITEM # 50

William Reed <veazietm@aol.com>

Re: Eastern Maine School of Self-defense letter

August 12, 2011 12:44:21 PM EDT

Glen Kennedy <maineshotokan@aol.com>, Don MacKay <dgmackay@myfairpoint.net>

Joe Friedman <jfriedman3@roadrunner.com>, Brian Perkins <Bperkins@apollo.umenfa.maine.edu>, jpark339@roadrunner.com, Tammy Olsen <tammy@veazie.me>, david king <vz801@myfairpoint.net>, DojoPrncs@aol.com

Julie Reed <jdsreed@veazie.net>, Travis Noyes <tnoyes@ces-maine.com>, rod hathaway <rod@mainetrailer.com>, Rob Tomilson <retomilson@roadrunner.com>

Glen

Thank you for the email and we will follow up on the alarm system concerns. At the present time it seems that a town staff member put the tables in the meeting room and may have forgot to activate the alarm system. We are going to see who forgot to turn the system on again.

As for the discounted fees. Julie Reed is correct that there are no budgeted funds to pay you, a for profit business, to discount rates charged to residents. To be truthful it would be hard to justify subsidizing a for profit business and a finite number of local residents with taxpayer funds.

The reason that we allowed the school to write off an "in kind community" value was based on the fact that a great deal of "Non Payment of Rent" or "past due" rental income was due the Town. The Town Councils decision to allow for the "technical write off" of past due income from the Town's books was to enable the school the ability to address past due liabilities without requiring out of pocket payment. In general no tax payer funds were used. The Town Council allowed Town staff to write off the liability of the school and the school would offer a community benefit.

I am sorry that you feel that the school will have to increase costs to the local residents due to the fact that "no actual costs" will increase to the school. The write off and in kind benefit was for past due monies due to the Town. The write off costed the School nothing.

As for the lease discussions the community center reuse committee will be discussing this in future. The Chair and I had a brief conversations awhile ago about this matter. It was outlined that another one year lease would make little to no since due to the fact that the reconstruction and renovation of the building may occur within the coming year and that would affect the the usability of all of the buildings space and all utilities.

I would also highlight that the Community Center once it is redeveloped would be a multi use facility and the school would not have dedicated sole use space of the "Studio" room, because the plan of use is to offer many different community programs ranging from plays, yoga, marital arts and, Zumba.

I will talk with Chair of the Committee and see about placing this matter on their next agenda.

William Reed

On Aug 12, 2011, at 11:41 AM, Glen Kennedy wrote:

Veazie Town counselors,

As the proprietor of the Eastern Maine School of Self Defense (EMSSD), housed in the Veazie Community Center, I have enjoyed many years working with the town of Veazie and its citizens. It has always been my goal to maintain an open dialog with town officials regarding my tenure in the community center, and I am always open to the discussion of our mutual goals and concerns.

ITEM # 5a

From:

To:

Subject: Re: Fwd: Eastern Maine School of Self-defense letter

Date: Fri, Aug 12, 2011 3:37 pm

This email is in response to the email from Mr. Kennedy regarding the trash and the alarm system at the community center.

Concerning the alarm system, we (AA) do NOT have any code for disarming or shutting off the system. On many occasions, when I have entered the building, the alarm system has been "beeping", at which time I go to the panel and see that one of the zones is off. I then push the * button to re-arm that zone which resets the system and stops the "beeping."

In regards to the the trash situation, in the two and one half years that I have been responsible for setting up the meeting, I have been the only one to take the trash bag to the barrel out back, except for one time when it was done by someone other than an AA member. The trash barrel is used by someone else and there is often paper towels, etc. in it. We have supplied the trash bags for that barrel for several years and only recently was there bags supplied by anyone else. When those ran out we again supplied bags which have been removed from the counter where they were kept. I believe that the trash issue will be solved after discussing it with Julie.

The floor does need to be washed and we will take care of that within the next one to two weeks as we are only there for about two hours per week.

Mike C., AA member

COMMUNITY CENTER EXPENSES FOR 7/1/2006-08/08/2011

Account Number	Description	Beginning Balance	Total Debits	Total Credits	Net Change	Ending Balance
300-000-30820-000	CP-COMMUNITY CENTER BUILD	(20,218.60)	49,376.45	26,277.78	23,098.67	2,880.07
Posting Date	Doc. Code	Reference	Debit Amount	Credit Amount		
08/07/2006 4227	10472	460-C.N. BROWN COMPANY	4.13	0.00		
08/21/2006 4285	080306	2160-PROTECTION ONE	260.28	0.00		
09/18/2006 4363	528602	460-C.N. BROWN COMPANY	25.29	0.00		
09/18/2006 4363	SEPT 2006	1920-ORONO-VEAZIE WATER DIST.	33.00	0.00		
10/02/2006 4420	326493	460-C.N. BROWN COMPANY	54.64	0.00		
10/16/2006 4446	2007 SEPT	220-BANGOR HYDRO	145.26	0.00		
10/16/2006 4446	38566	1337-LAWSON'S LOCKSMITHING	105.00	0.00		
10/16/2006 4446	3RD QUARTER 2	2900-VEAZIE SEWER DISTRICT	42.35	0.00		
10/30/2006 4503	128987	460-C.N. BROWN COMPANY	154.37	0.00		
11/27/2006 4592	600485	460-C.N. BROWN COMPANY	139.39	0.00		
12/11/2006 4621	469	460-C.N. BROWN COMPANY	300.00	0.00		
12/19/2006 4663	12/18/06	2855-URQUHART, PAUL	245.00	0.00		
12/25/2006 4677	900581	460-C.N. BROWN COMPANY	407.58	0.00		
01/08/2007 4712	COMM CENTER	2855-URQUHART, PAUL	160.00	0.00		
01/08/2007 4712	OCT-DEC 2006	2900-VEAZIE SEWER DISTRICT	45.82	0.00		
01/22/2007 4757	560168	460-C.N. BROWN COMPANY	518.97	0.00		
02/05/2007 4794	626132	460-C.N. BROWN COMPANY	401.61	0.00		
02/05/2007 4794	r6125	697-EAGLE SECURITY SYSTEMS	360.00	0.00		
02/12/2007 4833	REMAINDER OF	460-C.N. BROWN COMPANY	5.37	0.00		
02/19/2007 4836	1020	460-C.N. BROWN COMPANY	417.09	0.00		
02/19/2007 4836	52514	975-GUAY FIRE EQUIPMENT	20.00	0.00		
03/05/2007 4880	447204	460-C.N. BROWN COMPANY	526.10	0.00		
03/19/2007 4918	2ND QUARTER 2	1920-ORONO-VEAZIE WATER DIST.	33.00	0.00		
03/19/2007 4918	447130	460-C.N. BROWN COMPANY	253.25	0.00		
04/02/2007 4967	141025	460-C.N. BROWN COMPANY	455.34	0.00		

ITEM # 511

04/05/2007	4990	20147	TRANSFER TO RESERVE		0.00	5,000.00
04/16/2007	5020	301236	460-C.N. BROWN COMPANY		235.65	0.00
04/16/2007	5020	MARCH 2007	2900-VEAZIE SEWER DISTRICT		45.82	0.00
04/30/2007	5065	829119	460-C.N. BROWN COMPANY		315.69	0.00
05/14/2007	5090	900416	460-C.N. BROWN COMPANY		142.30	0.00
06/11/2007	5198	3RD QD 2007	1920-ORONO-VEAZIE WATER DIST.		33.00	0.00
06/11/2007	5198	900361	460-C.N. BROWN COMPANY		167.51	0.00
06/11/2007	5198	BOILER LIC 2007	2750-TREASURER, STATE OF MAINE		60.00	0.00
07/09/2007	5281	JULY 2007	2900-VEAZIE SEWER DISTRICT		42.35	0.00
08/20/2007	5435	080507	2160-PROTECTION ONE		260.28	0.00
09/17/2007	5519	AUG 2007	1920-ORONO-VEAZIE WATER DIST.		33.00	0.00
10/01/2007	5557	257605	460-C.N. BROWN COMPANY		88.34	0.00
10/15/2007	5593	SEPT 2007	2900-VEAZIE SEWER DISTRICT		35.41	0.00
10/29/2007	5636	COMM CENTER	2855-URQUHART, PAUL		490.00	0.00
10/29/2007	5636	S6558420.001	2610-THE BELL/SIMONS COMPANIES		1,040.49	0.00
11/12/2007	5676	746684	460-C.N. BROWN COMPANY		1,308.46	0.00
12/10/2007	5741	4014053	1070-HOME DEPOT CREDIT SERVICES		47.62	0.00
12/10/2007	5741	500858	460-C.N. BROWN COMPANY		701.48	0.00
12/10/2007	5741	7023237	1070-HOME DEPOT CREDIT SERVICES		17.25	0.00
12/24/2007	5757	1041972-01	2073-PENOBSCOT VALVE & FITTING		75.00	0.00
12/24/2007	5757	BOILER	2855-URQUHART, PAUL		550.00	0.00
12/24/2007	5757	DEC JAN FEB	1920-ORONO-VEAZIE WATER DIST.		33.00	0.00
01/07/2008	5764	128038	460-C.N. BROWN COMPANY		831.11	0.00
01/07/2008	5764	602889	460-C.N. BROWN COMPANY		644.31	0.00
01/22/2008	5830	OCT - DEC 07	2900-VEAZIE SEWER DISTRICT		35.41	0.00
02/04/2008	5867	60569	460-C.N. BROWN COMPANY		577.87	0.00
02/04/2008	5867	R8493	697-EAGLE SECURITY SYSTEMS		360.00	0.00
02/19/2008	5919	110644	460-C.N. BROWN COMPANY		756.88	0.00
03/03/2008	5945	202843	460-C.N. BROWN COMPANY		615.95	0.00
03/03/2008	5945	604760	460-C.N. BROWN COMPANY		673.69	0.00
03/17/2008	5997	180745	460-C.N. BROWN COMPANY		706.86	0.00
03/17/2008	5997	MAR-APR-MAY	1920-ORONO-VEAZIE WATER DIST.		37.00	0.00
03/31/2008	6040	3/31/08 COMM B	2855-URQUHART, PAUL		640.00	0.00
03/31/2008	6040	50566	460-C.N. BROWN COMPANY		674.35	0.00
04/14/2008	6114	52499	460-C.N. BROWN COMPANY		456.80	0.00
04/14/2008	6114	APRIL 2008	2900-VEAZIE SEWER DISTRICT		35.41	0.00
04/28/2008	6152	3583545	1070-HOME DEPOT CREDIT SERVICES		2.49	0.00

04/28/2008	6152	5021660	1070-HOME DEPOT CREDIT SERVICES		20.32	0.00
04/28/2008	6152	5021666	1070-HOME DEPOT CREDIT SERVICES		3.53	0.00
04/28/2008	6152	6014657cr 423230	1070-HOME DEPOT CREDIT SERVICES		108.51	0.00
04/28/2008	6152	657422	460-C.N. BROWN COMPANY		294.87	0.00
05/12/2008	6213	85905	460-C.N. BROWN COMPANY		286.33	0.00
05/26/2008	6273	051508	2750-TREASURER, STATE OF MAINE		60.00	0.00
06/09/2008	6308	MAR-APR-MAY	1920-ORONO-VEAZIE WATER DIST.		37.00	0.00
06/30/2008	6403	APR-JUN08	2900-VEAZIE SEWER DISTRICT		38.88	0.00
06/30/2008	7366	30052	ADJUSTING ENTRIES 2008		0.00	5,000.00
07/21/2008	6443	508882	460-C.N. BROWN COMPANY		156.03	0.00
09/02/2008	6588	516595	460-C.N. BROWN COMPANY		80.21	0.00
09/15/2008	6647	SEPT-NOV	1920-ORONO-VEAZIE WATER DIST.		37.00	0.00
09/19/2008	6670	27061	TRANSFER TO RESERVE		0.00	5,000.00
10/14/2008	6715	JUL-SEPT 2008	2900-VEAZIE SEWER DISTRICT		38.88	0.00
10/27/2008	6768	748187	460-C.N. BROWN COMPANY		291.90	0.00
12/08/2008	6890	139849	460-C.N. BROWN COMPANY		448.88	0.00
12/22/2008	6929	166541	460-C.N. BROWN COMPANY		354.09	0.00
12/22/2008	6929	DEC JAN FEB 08	1920-ORONO-VEAZIE WATER DIST.		37.00	0.00
01/05/2009	6955	219635	460-C.N. BROWN COMPANY		454.73	0.00
01/19/2009	7012	258250	460-C.N. BROWN COMPANY		413.36	0.00
01/19/2009	7012	OCT-DEC 2008	2900-VEAZIE SEWER DISTRICT		42.35	0.00
02/02/2009	7045	4433	460-C.N. BROWN COMPANY		606.98	0.00
02/16/2009	7093	485764	460-C.N. BROWN COMPANY		578.12	0.00
02/16/2009	7093	R10769	697-EAGLE SECURITY SYSTEMS		360.00	0.00
03/02/2009	7122	494346	460-C.N. BROWN COMPANY		459.56	0.00
03/16/2009	7147	129390	460-C.N. BROWN COMPANY		384.33	0.00
03/16/2009	7147	MAR-MAY09	1920-ORONO-VEAZIE WATER DIST.		37.00	0.00
03/30/2009	7194	138193	460-C.N. BROWN COMPANY		307.07	0.00
04/13/2009	7242	144603	460-C.N. BROWN COMPANY		315.33	0.00
04/13/2009	7242	JAN-MARCH 200	2900-VEAZIE SEWER DISTRICT		38.88	0.00
04/27/2009	7276	150983	460-C.N. BROWN COMPANY		229.71	0.00
05/11/2009	7326	165243	460-C.N. BROWN COMPANY		154.76	0.00
06/22/2009	7456	162692	460-C.N. BROWN COMPANY		211.37	0.00
06/22/2009	7456	166303	460-C.N. BROWN COMPANY		112.47	0.00
06/22/2009	7456	JUNE JULY AUG	1920-ORONO-VEAZIE WATER DIST.		37.00	0.00
06/30/2009	7494	APR/JUNE 2009	2900-VEAZIE SEWER DISTRICT		35.41	0.00
07/20/2009	7539	7609	460-C.N. BROWN COMPANY		227.31	0.00

09/17/2009	7724	31545	TRANSFER TO RESERVE		0.00	5,000.00
09/28/2009	7733	538718	460-C.N. BROWN COMPANY		284.03	0.00
09/28/2009	7733	SEPT-OCT-NOV	1920-ORONO-VEAZIE WATER DIST.		37.00	0.00
10/12/2009	7777	JULY-SEPT 2009	2900-VEAZIE SEWER DISTRICT		38.88	0.00
11/09/2009	7846	150462	460-C.N. BROWN COMPANY		452.39	0.00
11/23/2009	7881	165182	460-C.N. BROWN COMPANY		312.67	0.00
12/07/2009	7912	5389814	460-C.N. BROWN COMPANY		337.86	0.00
12/21/2009	7949	5395673	460-C.N. BROWN COMPANY		369.85	0.00
12/21/2009	7949	DEC JAN FEB 200	1920-ORONO-VEAZIE WATER DIST.		37.00	0.00
12/31/2009	8013	32820	ADJUST TO PROPER ACCOUNT		719.39	0.00
01/19/2010	8022	011910	2711-TOWN OF VEAZIE		21.96	0.00
01/19/2010	8022	1964321	460-C.N. BROWN COMPANY		858.50	0.00
01/19/2010	8022	5419556	460-C.N. BROWN COMPANY		297.55	0.00
01/19/2010	8022	DEC 2009	220-BANGOR HYDRO		158.54	0.00
02/01/2010	8043	6946090	460-C.N. BROWN COMPANY		339.36	0.00
02/01/2010	8043	OCT-DEC 2009	2900-VEAZIE SEWER DISTRICT		45.82	0.00
02/16/2010	8084	20093074	520-CES INC.		3,600.00	0.00
02/16/2010	8084	547818	460-C.N. BROWN COMPANY		10.66	0.00
02/16/2010	8084	6950220	460-C.N. BROWN COMPANY		271.43	0.00
02/16/2010	8084	8952845	460-C.N. BROWN COMPANY		321.00	0.00
02/16/2010	8084	9717	702-EASTERN MAINE DEVELOPMENT CORP.		1,277.78	0.00
02/16/2010	8084	R12973	697-EAGLE SECURITY SYSTEMS		360.00	0.00
03/01/2010	8120	8958265	460-C.N. BROWN COMPANY		352.49	0.00
03/01/2010	8120	8961493	460-C.N. BROWN COMPANY		230.66	0.00
03/01/2010	8120	FEB 2010	220-BANGOR HYDRO		157.45	0.00
03/15/2010	8160	8966221	460-C.N. BROWN COMPANY		192.58	0.00
03/15/2010	8160	8969678	460-C.N. BROWN COMPANY		194.03	0.00
03/15/2010	8160	MAR-APR-MAY	1920-ORONO-VEAZIE WATER DIST.		37.00	0.00
03/29/2010	8195	9873770	460-C.N. BROWN COMPANY		201.58	0.00
03/29/2010	8195	9938764	460-C.N. BROWN COMPANY		326.90	0.00
03/29/2010	8195	MARCH 2010	220-BANGOR HYDRO		153.39	0.00
04/12/2010	8228	1ST QUARTER	2900-VEAZIE SEWER DISTRICT		42.35	0.00
04/26/2010	8255	9946522	460-C.N. BROWN COMPANY		416.32	0.00
04/26/2010	8255	MARCH 2010	220-BANGOR HYDRO		117.86	0.00
04/27/2010	8280	34148	TRANSFER TO PROPER ACCT		0.00	1,277.78
05/10/2010	8298	9951309	460-C.N. BROWN COMPANY		210.28	0.00
05/24/2010	8347	9954830	460-C.N. BROWN COMPANY		175.82	0.00

05/24/2010	8359	9957253	460-C.N. BROWN COMPANY		67.18	0.00
06/07/2010	8399	JUNE, JULY, AUG	1920-ORONO-VEAZIE WATER DIST.		37.00	0.00
06/21/2010	8438	BOILER LIC	2750-TREASURER, STATE OF MAINE		80.00	0.00
06/30/2010	8481	9962713	460-C.N. BROWN COMPANY		133.69	0.00
06/30/2010	8481	APRIL-JUNE 2010	2900-VEAZIE SEWER DISTRICT		42.35	0.00
07/19/2010	8543	9967001	460-C.N. BROWN COMPANY		2.67	0.00
08/02/2010	8576	9376	2450-SPRAGUE'S NURSERY &		211.15	0.00
08/19/2010	8655	35533	TRANSFER TO RESERVE		0.00	5,000.00
08/23/2010	8662	6053633	1070-HOME DEPOT CREDIT SERVICES		20.94	0.00
08/30/2010	8666	9973237	460-C.N. BROWN COMPANY		1.45	0.00
09/13/2010	8713	9976139	460-C.N. BROWN COMPANY		1.60	0.00
09/13/2010	8713	SEPT 2010	1920-ORONO-VEAZIE WATER DIST.		37.00	0.00
09/27/2010	8755	9978878	460-C.N. BROWN COMPANY		64.14	0.00
10/11/2010	8795	9983634	460-C.N. BROWN COMPANY		103.27	0.00
10/11/2010	8795	JULY TO SEPT 20	2900-VEAZIE SEWER DISTRICT		38.88	0.00
10/25/2010	8827	9987885	460-C.N. BROWN COMPANY		237.26	0.00
10/25/2010	8827	9990615	460-C.N. BROWN COMPANY		85.83	0.00
11/01/2010	8851	36303	GLACIAL ENERGY PAYMENT		61.91	0.00
11/08/2010	8859	9993332	460-C.N. BROWN COMPANY		135.10	0.00
11/22/2010	8895	1794	460-C.N. BROWN COMPANY		214.21	0.00
11/22/2010	8895	9995993	460-C.N. BROWN COMPANY		150.20	0.00
11/22/2010	8895	9999595	460-C.N. BROWN COMPANY		175.41	0.00
12/01/2010	8922	36579	ELECTRIC EFT BILL NOV 2010		57.23	0.00
12/06/2010	8923	5203	460-C.N. BROWN COMPANY		201.57	0.00
12/06/2010	8923	8102	460-C.N. BROWN COMPANY		291.29	0.00
12/06/2010	8923	P7469	697-EAGLE SECURITY SYSTEMS		170.00	0.00
12/20/2010	8955	12158	460-C.N. BROWN COMPANY		288.19	0.00
12/20/2010	8955	17449	460-C.N. BROWN COMPANY		243.17	0.00
12/20/2010	8955	DEC JAN FEB 10	1920-ORONO-VEAZIE WATER DIST.		37.00	0.00
01/03/2011	8993	21611	460-C.N. BROWN COMPANY		367.91	0.00
01/18/2011	9031	27065	460-C.N. BROWN COMPANY		399.02	0.00
01/18/2011	9031	579761	460-C.N. BROWN COMPANY		239.39	0.00
01/18/2011	9031	JAN FEB MAR 20	2900-VEAZIE SEWER DISTRICT		45.82	0.00
01/31/2011	9066	589602	460-C.N. BROWN COMPANY		411.06	0.00
02/14/2011	9101	596782	460-C.N. BROWN COMPANY		477.14	0.00
02/14/2011	9101	599636	460-C.N. BROWN COMPANY		471.40	0.00
02/14/2011	9101	60390	975-GUAY FIRE EQUIPMENT		50.00	0.00

02/14/2011	9101	R15122	697-EAGLE SECURITY SYSTEMS		360.00	0.00
02/28/2011	9134	605974	460-C.N. BROWN COMPANY		398.62	0.00
02/28/2011	9134	611407	460-C.N. BROWN COMPANY		455.61	0.00
02/28/2011	9134	616094	460-C.N. BROWN COMPANY		399.74	0.00
03/14/2011	9178	621126	460-C.N. BROWN COMPANY		455.93	0.00
03/14/2011	9178	626468	460-C.N. BROWN COMPANY		384.96	0.00
03/14/2011	9178	MAR-APR-MAY 2011	1920-ORONO-VEAZIE WATER DIST.		21.00	0.00
03/28/2011	9211	630177	460-C.N. BROWN COMPANY		247.92	0.00
04/11/2011	9248	633867	460-C.N. BROWN COMPANY		278.06	0.00
04/11/2011	9248	637485	460-C.N. BROWN COMPANY		350.76	0.00
04/11/2011	9248	JAN-MAR 2011	2900-VEAZIE SEWER DISTRICT		42.35	0.00
04/15/2011	9361	655016	460-C.N. BROWN COMPANY		257.66	0.00
04/25/2011	9273	641228	460-C.N. BROWN COMPANY		300.35	0.00
04/25/2011	9273	643962	460-C.N. BROWN COMPANY		168.08	0.00
04/25/2011	9273	645876	460-C.N. BROWN COMPANY		235.58	0.00
05/09/2011	9321	649067	460-C.N. BROWN COMPANY		199.32	0.00
05/09/2011	9321	651273	460-C.N. BROWN COMPANY		100.37	0.00
06/06/2011	9393	657047	460-C.N. BROWN COMPANY		91.04	0.00
06/20/2011	9441	659887	460-C.N. BROWN COMPANY		109.60	0.00
06/20/2011	9441	661256	460-C.N. BROWN COMPANY		55.91	0.00
06/20/2011	9441	JUNE, JULY, AUG 2011	1920-ORONO-VEAZIE WATER DIST.		21.00	0.00
06/30/2011	9469	663615	460-C.N. BROWN COMPANY		92.09	0.00
06/30/2011	9469	BOILER LICENSE	2750-TREASURER, STATE OF MAINE		80.00	0.00
07/06/2011	9491	APR-JUNE 2011	2900-VEAZIE SEWER DISTRICT		45.80	0.00
08/01/2011	9590	39345	GLACIAL ENERGY		45.50	0.00
08/08/2011	9613	668750	460-C.N. BROWN COMPANY		7.72	0.00
08/08/2011	9613	REIMBURSEMENT	2220-REED, JULIE		8.24	0.00
			Account 300-000-30820-000 Totals:		\$49,007.81	\$26,277.78

8/23/2011 3:44:51PM

VENDOR REPORTS FOR ENGINEERING SERVICES 2006-2011

DATE: 8/25/2011
TO: BILL REED, TOWN MANAGER
CC: TOWN COUNCIL
FROM: JULIE REED, DEPUTY TREASURER
RE: INFORMATION REQUESTED BY COUNCILOR OLSON

Attached is the information that was requested by Councilor Olson. This report is broken out for the three different services that CES provides the Town of Veazie. Woodard & Curran have not provided services to the Town of Veazie since spring of 2008. WBRC Architects/Engineers, Inc. has been working on the Community Center Project and we have only paid one bill to date.

ITEM # 69

Town of Veazie
WBRC ARCHITECTS & ENGINEERS, INC.
2010/2011

						Purchases	Payments
----- Invoice -----		Payable -----		Posting Date			
Number	Date	Number	Type		PO #/Ext PO#	Reference	Original Amount
WBRC ARCHITECTS / ENGINEERS, INC.				Active		3,000.00	3,000.00
0101453	12/02/2010	17613	VO	12/20/2010	None/17667	3052-WBRC ARCHITECTS / ENGINEERS, INC.	3,000.00
Account Number			Account Description		Distribution Description		1099 Box #
100-000-14522-000			COMMUNITY CENTER GRANT		3052-WBRC ARCHITECTS / ENGINEERS, INC.		
TOTAL 2010/2011							\$3,000.00

Town of Veazie
WOODARD & CURRAN--ENGINEERING SERVICES
2006/2007

Vendor Name

Vendor Status

Invoice		Payable		Posting Date			
Number	Date	Number	Type		PO #/Ext PO#	Reference	Original Amount
WOODARD & CURRAN				Active			
52749	11/01/2006	8945	VO	11/27/2006	None/13981	3115-WOODARD & CURRAN	\$749.86
Account Number		Account Description		Distribution Description			
100-000-28100-000		PENQUIS CAP SENIOR HOUSE		3115-WOODARD & CURRAN			
54821	03/01/2007	9586	VO	03/19/2007	None/14211	3115-WOODARD & CURRAN	\$585.67
Account Number		Account Description		Distribution Description			
100-000-28100-000		PENQUIS CAP SENIOR HOUSE		3115-WOODARD & CURRAN			
56587	06/07/2007	10198	VO	06/25/2007	None/14488	3115-WOODARD & CURRAN	\$338.55
Account Number		Account Description		Distribution Description			
100-000-28100-000		PENQUIS CAP SENIOR HOUSE		3115-WOODARD & CURRAN			
TOTAL 2006/2007							\$1,674.08

WOODARD & CURRAN--ENGINEERING SERVICES							
2007/2008							
60365	01/11/2008	11515	VO	02/04/2008	None/15070	3115-WOODARD & CURRAN	\$106.29
Account Number 100-000-28100-000			Account Description PENQUIS CAP SENIOR HOUSI		Distribution Description 3115-WOODARD & CURRAN		
61320	03/07/2008	11875	VO	03/31/2008	None/15212	3115-WOODARD & CURRAN	\$106.29
Account Number 100-000-28100-000			Account Description PENQUIS CAP SENIOR HOUSI		Distribution Description 3115-WOODARD & CURRAN		
TOTAL 2007/2008							\$212.58

Town of Veazie
CES--HIGHWAY PROJECTS
2007/2008

Vendor Name

Vendor Status

Invoice

Payable

Posting Date

Number

Date

Number

Type

PO #/Ext PO#

Reference

Original Amount

20072078

07/05/2007

10311

VO

07/23/2007

None/14568

520-CES INC.

\$1,552.50

Account Number

100-040-50040-140

Account Description

HIGHWAY MAINTENANCE

Distribution Description

520-CES INC.

20073606

11/16/2007

11070

VO

11/26/2007

None/14905

520-CES INC.

\$1,485.00

Account Number

300-000-30730-000

Account Description

CP-HIGHWAY PROJECTS

Distribution Description

520-CES INC.

TOTAL 2007/2008

\$1,552.50

			CES--HIGHWAY PROJECTS				
			2008/2009				
20083117	09/19/2008	13157	VO	10/27/2008	None/15749	520-CES INC.	\$3,409.40
Account Number			Account Description		Distribution Description		
100-060-50090-140			HIGHWAY PROJECTS - CAP		520-CES INC.		
20090220	01/09/2009	13987	VO	03/02/2009	None/16088	520-CES INC.	\$15,100.05
Account Number			Account Description		Distribution Description		
300-000-30730-000			CP-HIGHWAY PROJECTS		520-CES INC.		
20090709	03/11/2009	14086	VO	03/30/2009	None/16130	520-CES INC.	\$9,500.25
Account Number			Account Description		Distribution Description		
300-000-30730-000			CP-HIGHWAY PROJECTS		520-CES INC.		
20090825	04/03/2009	14182	VO	04/13/2009	None/16178	520-CES INC.	\$13,431.50
Account Number			Account Description		Distribution Description		
300-000-30730-000			CP-HIGHWAY PROJECTS		520-CES INC.		
20091237	05/06/2009	14419	VO	05/26/2009	None/16266	520-CES INC.	\$13,738.69
Account Number			Account Description		Distribution Description		
100-060-50090-140			HIGHWAY PROJECTS - CAP		520-CES INC.		
20091476	05/29/2009	14556	VO	06/22/2009	None/16330	520-CES INC.	\$4,599.50
Account Number			Account Description		Distribution Description		
300-000-30730-000			CP-HIGHWAY PROJECTS		520-CES INC.		
20091678	06/26/2009	14697	VO	06/30/2009	None/16403	520-CES INC.	\$3,943.50
Account Number			Account Description		Distribution Description		
300-000-30730-000			CP-HIGHWAY PROJECTS		520-CES INC.		
TOTAL 2008/2009							\$63,722.89

			CES--HIGHWAY PROJECTS 2009/2010				
20092300	08/26/2009	15079	VO	09/14/2009	None/16545	520-CES INC.	\$1,063.75
Account Number			Account Description		Distribution Description		
300-000-30730-000			CP-HIGHWAY PROJECTS		520-CES INC.		
20092452	09/18/2009	15187	VO	09/28/2009	None/16594	520-CES INC.	\$9,592.50
Account Number			Account Description		Distribution Description		
300-000-30730-000			CP-HIGHWAY PROJECTS		520-CES INC.		
20092876	10/23/2009	15373	VO	11/09/2009	None/16679	520-CES INC.	\$1,770.00
Account Number			Account Description		Distribution Description		
300-000-30730-000			CP-HIGHWAY PROJECTS		520-CES INC.		
20092962	11/20/2009	15524	VO	12/07/2009	None/16740	520-CES INC.	\$337.80
Account Number			Account Description		Distribution Description		
300-000-30730-000			CP-HIGHWAY PROJECTS		520-CES INC.		
20093310	12/18/2009	15655	VO	01/04/2010	None/16792	520-CES INC.	\$2,564.50
Account Number			Account Description		Distribution Description		
300-000-30730-000			CP-HIGHWAY PROJECTS		520-CES INC.		
20100170	01/20/2010	15831	VO	02/01/2010	None/16869	520-CES INC.	\$123.34
Account Number			Account Description		Distribution Description		
300-000-30730-000			CP-HIGHWAY PROJECTS		520-CES INC.		
20100292	02/24/2010	16115	VO	03/15/2010	None/532.5	520-CES INC.	\$532.50
Account Number			Account Description		Distribution Description		
300-000-30730-000			CP-HIGHWAY PROJECTS		520-CES INC.		
20100718	03/24/2010	16265	VO	04/12/2010	None/17044	520-CES INC.	\$315.00
Account Number			Account Description		Distribution Description		

[illegible]

Town of Veazie
CES STORMWATER EXPENSE
2006/2007

----- Invoice -----		----- Payable -----		Posting Date			
Number	Date	Number	Type		PO #/Ext PO#	Reference	Original Amount
CES INC.				Active			
20062591	08/25/2006	8393	VO	09/05/2006	None/13775	520-CES INC.	\$1,146.47
Account Number			Account Description		Distribution Description		
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.		
20062876	09/22/2006	8532	VO	10/02/2006	None/13834	520-CES INC.	\$175.00
Account Number			Account Description		Distribution Description		
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.		
20063138	09/29/2006	8799	VO	10/30/2006	None/13920	520-CES INC.	\$245.00
Account Number			Account Description		Distribution Description		
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.		
20063540	11/17/2006	8992	VO	12/11/2006	None/13993	520-CES INC.	\$150.00
Account Number			Account Description		Distribution Description		
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.		
20070207	01/17/2007	9312	VO	02/05/2007	None/14129	520-CES INC.	\$75.00
Account Number			Account Description		Distribution Description		
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.		
20070762	03/14/2007	9590	VO	03/19/2007	None/14250	520-CES INC.	\$75.00
Account Number			Account Description		Distribution Description		
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.		
22071040	04/13/2007	9798	VO	04/30/2007	None/14345	520-CES INC.	\$112.50
Account Number			Account Description		Distribution Description		
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.		

[illegible]

		2007/2008					
		CES STORMWATER EXPENSE					
Account Number			Account Description		Distribution Description		Amount
20072112	07/27/2007	10377	VO	08/06/2007	None/14618	520-CES INC.	\$302.50
Account Number			Account Description		Distribution Description		
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.		
20072515	08/24/2007	10589	VO	09/03/2007	None/14695	520-CES INC.	\$1,316.80
Account Number			Account Description		Distribution Description		
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.		
20072793	09/21/2007	10773	VO	10/01/2007	None/14761	520-CES INC.	\$540.00
Account Number			Account Description		Distribution Description		
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.		
2073369	10/24/2007	10977	VO	11/05/2007	None/14857	520-CES INC.	\$450.00
Account Number			Account Description		Distribution Description		
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.		
20073660	11/19/2007	11071	VO	11/26/2007	None/14911	520-CES INC.	\$135.00
Account Number			Account Description		Distribution Description		
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.		
20073260	10/19/2007	11105	VO	11/26/2007	None/14920	520-CES INC.	\$144.35
Account Number			Account Description		Distribution Description		
100-000-22063-000			911 RESIDENCE SIGNS		520-CES INC.		
20073586	10/16/2007	11106	VO	11/26/2007	None/14920	520-CES INC.	\$2,309.90
Account Number			Account Description		Distribution Description		
100-000-22063-000			911 RESIDENCE SIGNS		520-CES INC.		
20080213	01/11/2008	11432	VO	01/22/2008	None/15055	520-CES INC.	\$270.00
Account Number			Account Description		Distribution Description		
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.		
20080418	02/08/2008	11561	VO	02/19/2008	None/15116	520-CES INC.	\$90.00

[illegible]

CES STORMWATER EXPENSE 2008/2009							
20082740	08/22/2008	12874	VO	09/02/2008	None/15642	520-CES INC.	\$312.50
Account Number 100-010-50050-070			Account Description NEPDES COMPLIANCE		Distribution Description 520-CES INC.		
20083021	09/19/2008	13070	VO	10/14/2008	None/15698	520-CES INC.	\$427.50
Account Number 100-010-50050-070			Account Description NEPDES COMPLIANCE		Distribution Description 520-CES INC.		
20083302	10/10/2008	13156	VO	10/27/2008	None/15752	520-CES INC.	\$270.00
Account Number 100-070-50040-075			Account Description NETWORK MAINTENANCE		Distribution Description 520-CES INC.		
20083480	10/17/2008	13253	VO	11/10/2008	None/15790	520-CES INC.	\$1,148.25
Account Number 100-010-50050-070			Account Description NEPDES COMPLIANCE		Distribution Description 520-CES INC.		
20083811	11/14/2008	13339	VO	11/24/2008	None/15843	520-CES INC.	\$2,321.35
Account Number 100-010-50050-070			Account Description NEPDES COMPLIANCE		Distribution Description 520-CES INC.		
20084018	12/12/2008	13515	VO	12/22/2008	None/15908	520-CES INC.	\$1,027.43
Account Number 100-010-50050-070			Account Description NEPDES COMPLIANCE		Distribution Description 520-CES INC.		
20090158	01/09/2009	13711	VO	01/19/2009	None/15988	520-CES INC.	\$1,277.50
Account Number 100-010-50050-070			Account Description NEPDES COMPLIANCE		Distribution Description 520-CES INC.		
20090263	02/06/2009	13820	VO	02/16/2009	None/16046	520-CES INC.	\$332.50
Account Number 100-090-50040-050			Account Description MS 4 COMPLIANCE		Distribution Description 520-CES INC.		
20090262	02/06/2009	13821	VO	02/16/2009	None/16046	520-CES INC.	\$427.50

Account Number 100-090-50040-050			Account Description MS 4 COMPLIANCE		Distribution Description 520-CES INC.		
20090632	03/11/2009	14069	VO	03/16/2009	None/16122	520-CES INC.	\$393.00
Account Number 100-090-50040-050			Account Description MS 4 COMPLIANCE		Distribution Description 520-CES INC.		
20090793	04/03/2009	14183	VO	04/13/2009	None/16178	520-CES INC.	\$475.00
Account Number 100-010-50050-070			Account Description NEPDES COMPLIANCE		Distribution Description 520-CES INC.		
20091195	05/01/2009	14403	VO	05/11/2009	None/16259	520-CES INC.	\$2,066.49
Account Number 100-090-50040-050			Account Description MS 4 COMPLIANCE		Distribution Description 520-CES INC.		
20091167	05/01/2009	14404	VO	05/11/2009	None/16257	520-CES INC.	\$190.00
Account Number 100-090-50040-050			Account Description MS 4 COMPLIANCE		Distribution Description 520-CES INC.		
200914	05/29/2009	14554	VO	06/22/2009	None/16330	520-CES INC.	\$1,198.50
Account Number 100-010-50050-070			Account Description NEPDES COMPLIANCE		Distribution Description 520-CES INC.		
20091433	05/29/2009	14555	VO	06/22/2009	None/16330	520-CES INC.	\$747.50
Account Number 100-010-50050-070			Account Description NEPDES COMPLIANCE		Distribution Description 520-CES INC.		
20091558	06/26/2009	14618	VO	06/30/2009	None/16376	520-CES INC.	\$2,778.15
Account Number 100-010-50050-070			Account Description NEPDES COMPLIANCE		Distribution Description 520-CES INC.		
20091727	06/09/2009	14696	VO	06/30/2009	None/16403	520-CES INC.	\$245.00
TOTAL 2008/2009							\$15,638.17

CES STORMWATER EXPENSE 2009/2010							
20091934	07/24/2009	14854	VO	08/03/2009	None/16471	520-CES INC.	\$1,376.20
Account Number 100-010-50050-070			Account Description NEPDES COMPLIANCE		Distribution Description 520-CES INC.		
20092169	08/21/2009	15021	VO	08/31/2009	None/16537	520-CES INC.	\$3,244.85
Account Number 100-090-50040-050			Account Description MS 4 COMPLIANCE		Distribution Description 520-CES INC.		
20092384	09/18/2009	15188	VO	09/28/2009	None/16586	520-CES INC.	\$805.00
Account Number 100-090-50040-050			Account Description MS 4 COMPLIANCE		Distribution Description 520-CES INC.		
20092690	10/23/2009	15372	VO	11/09/2009	None/16667	520-CES INC.	\$1,240.70
Account Number 100-010-50050-070			Account Description NEPDES COMPLIANCE		Distribution Description 520-CES INC.		
20093103	11/20/2009	15522	VO	12/07/2009	None/16740	520-CES INC.	\$105.00
Account Number 100-090-50040-050			Account Description MS 4 COMPLIANCE		Distribution Description 520-CES INC.		
20093084	11/20/2009	15523	VO	12/07/2009	None/16740	520-CES INC.	\$2,472.00
Account Number 100-090-50040-050			Account Description MS 4 COMPLIANCE		Distribution Description 520-CES INC.		
20093333	12/18/2009	15656	VO	01/04/2010	None/16792	520-CES INC.	\$2,115.00
Account Number 100-090-50040-050			Account Description MS 4 COMPLIANCE		Distribution Description 520-CES INC.		
20093350	12/18/2009	15657	VO	01/04/2010	None/16792	520-CES INC.	\$105.00
Account Number 100-090-50040-050			Account Description MS 4 COMPLIANCE		Distribution Description 520-CES INC.		

CES STORMWATER EXPENSE						
2010/2011						
CES INC.			Active			
20101606	07/23/2010	16894	VO	08/02/2010	None/17343	520-CES INC.
Account Number			Account Description		Distribution Description	
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.	\$310.00
20101615	07/23/2010	16913	VO	08/02/2010	None/17345	520-CES INC.
Account Number			Account Description		Distribution Description	
100-010-50050-070			NEPDES COMPLIANCE		520-CES INC.	\$3,618.20
2010684	07/28/2010	16936	VO	08/16/2010	None/17353	520-CES INC.
Account Number			Account Description		Distribution Description	
100-010-50050-070			NEPDES COMPLIANCE		520-CES INC.	\$2,702.70
Account Number			Account Description		Distribution Description	
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.	\$87.50
2010890	08/25/2010	17119	VO	09/13/2010	None/17435	520-CES INC.
Account Number			Account Description		Distribution Description	
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.	\$325.00
2010861	08/25/2010	17120	VO	09/13/2010	None/17435	520-CES INC.
Account Number			Account Description		Distribution Description	
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.	\$2,241.45
20102035	09/17/2010	17162	VO	09/27/2010	None/17479	520-CES INC.
Account Number			Account Description		Distribution Description	
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.	\$882.85
20102061	09/17/2010	17163	VO	09/27/2010	None/17479	520-CES INC.
Account Number			Account Description		Distribution Description	
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.	\$1,345.40
20102317	10/22/2010	17351	VO	10/25/2010	None/17561	520-CES INC.
Account Number			Account Description		Distribution Description	

100-090-50040-050			MS 4 COMPLIANCE	520-CES INC.		\$789.23
20102343	10/22/2010	17352	VO	10/25/2010	None/17561	520-CES INC.
Account Number			Account Description		Distribution Description	
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.	\$45.00
20102644	11/19/2010	17493	VO	12/06/2010	None/17634	520-CES INC.
Account Number			Account Description		Distribution Description	
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.	\$1,103.43
20102901	12/20/2010	17618	VO	01/03/2011	None/17709	520-CES INC.
Account Number			Account Description		Distribution Description	
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.	\$618.00
20110075	01/28/2011	17842	VO	02/14/2011	None/17813	520-CES INC.
Account Number			Account Description		Distribution Description	
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.	\$718.90
20110342	02/28/2011	17953	VO	03/14/2011	None/17870	520-CES INC.
Account Number			Account Description		Distribution Description	
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.	\$1,176.75
20110563	03/23/2011	18066	VO	03/28/2011	None/17923	520-CES INC.
Account Number			Account Description		Distribution Description	
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.	\$482.50
20110894	04/22/2011	18253	VO	05/09/2011	None/18022	520-CES INC.
Account Number			Account Description		Distribution Description	
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.	\$845.00
20110790	05/27/2011	18254	VO	06/06/2011	None/18097	520-CES INC.
Account Number			Account Description		Distribution Description	
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.	\$1,324.50
20111470	06/24/2011	18519	VO	06/30/2011	None/18166	520-CES INC.
Account Number			Account Description		Distribution Description	
100-090-50040-050			MS 4 COMPLIANCE		520-CES INC.	\$1,700.35

2006/2007

Vendor Status

Posting Date

Original Amount

\$918.75

[illegible]

CES NETWORK MAINTENANCE							
2008/2009							
20082518	07/25/2008	12697	VO	08/18/2008	None/15571	520-CES INC.	\$337.50
Account Number 100-070-50040-075			Account Description NETWORK MAINTENANCE		Distribution Description 520-CES INC.		
200828583	08/22/2008	12895	VO	09/15/2008	None/15650	520-CES INC.	\$707.80
Account Number 100-070-50040-075			Account Description NETWORK MAINTENANCE		Distribution Description 520-CES INC.		
20083302	10/10/2008	13156	VO	10/27/2008	None/15752	520-CES INC.	\$270.00
Account Number 100-070-50040-075			Account Description NETWORK MAINTENANCE		Distribution Description 520-CES INC.		
20084105	12/17/2008	13557	VO	12/22/2008	None/15917	520-CES INC.	\$90.00
Account Number 100-070-50040-075			Account Description NETWORK MAINTENANCE		Distribution Description 520-CES INC.		
20084106	12/17/2008	13558	VO	12/22/2008	None/15915	520-CES INC.	\$337.98
Account Number 100-070-50040-075			Account Description NETWORK MAINTENANCE		Distribution Description 520-CES INC.		
20090440	02/06/2009	13922	VO	03/02/2009	None/16066	520-CES INC.	\$280.00
Account Number 100-070-50040-075			Account Description NETWORK MAINTENANCE		Distribution Description 520-CES INC.		
20090880	04/08/2009	14181	VO	04/13/2009	None/16188	520-CES INC.	\$70.00
Account Number 100-070-50040-075			Account Description NETWORK MAINTENANCE		Distribution Description 520-CES INC.		
20091034	05/01/2009	14343	VO	05/11/2009	None/16243	520-CES INC.	\$425.24
Account Number 100-070-50040-075			Account Description NETWORK MAINTENANCE		Distribution Description 520-CES INC.		

[illegible]

CES NETWORK MAINTENANCE							
2009/2010							
20092044 Account Number 100-070-50040-075	07/24/2009	14886	VO	08/03/2009	None/16474	520-CES INC.	\$902.89
			Account Description NETWORK MAINTENANCE		Distribution Description 520-CES INC.		
20092308 Account Number 100-070-50040-075	08/26/2009	15078	VO	09/14/2009	None/16545	520-CES INC.	\$55.00
			Account Description NETWORK MAINTENANCE		Distribution Description 520-CES INC.		
20092565 Account Number 100-070-50040-075	09/18/2009	15231	VO	10/12/2009	None/16609	520-CES INC.	\$525.00
			Account Description NETWORK MAINTENANCE		Distribution Description 520-CES INC.		
20092776 Account Number 100-070-50040-075	10/23/2009	15374	VO	11/09/2009	None/16671	520-CES INC.	\$405.49
			Account Description NETWORK MAINTENANCE		Distribution Description 520-CES INC.		
20100013 Account Number 100-070-50040-075	01/15/2010	15833	VO	02/01/2010	None/16871	520-CES INC.	\$489.99
			Account Description NETWORK MAINTENANCE		Distribution Description 520-CES INC.		
20100257 Account Number 100-070-50040-075	02/19/2010	16026	VO	03/01/2010	None/16948	520-CES INC.	\$114.08
			Account Description NETWORK MAINTENANCE		Distribution Description 520-CES INC.		
20100759 Account Number 100-070-50040-075	04/21/2010	16370	VO	04/26/2010	None/17105	520-CES INC.	\$280.00
			Account Description NETWORK MAINTENANCE		Distribution Description 520-CES INC.		
20100964 Account Number 100-070-50040-075	05/21/2010	16513	VO	05/24/2010	None/17163	520-CES INC.	\$114.10
			Account Description NETWORK MAINTENANCE		Distribution Description 520-CES INC.		
20101320 Account Number 100-070-50040-075	06/23/2010	16675	VO	06/30/2010	None/17250	520-CES INC.	\$280.00
			Account Description NETWORK MAINTENANCE		Distribution Description 520-CES INC.		
TOTAL 2009/2010							\$3,166.55

[illegible]

Bangor / Veazie Agreement for Assessing Services

Submitted by:

Benjamin F. Birch Jr., City Assessor for Bangor

and

Interim Assessor for Town of Veazie

City of Bangor

73 Harlow Street, Bangor Maine 04401

Town of Veazie

1084 Main Street, Veazie Maine 04401-7091

Agreement for Assessing Services

Contact Page

City of Bangor

992-4205

Fax: 945-4445

Catherine M. Conlow, City Manager

Cathy.conlow@bangormaine.gov

Benjamin F. Birch, City Assessor

Ben.birch@bangormaine.gov

Town of Veazie

947-2781

Fax: 942-1654

Bill Reed, Town Manager

veazietm@aol.com

Benjamin F. Birch Jr., Interim Assessor (947-2781)

Ben.birch@bangormaine.gov

Agreement for Assessing Services

Agreement made this ____ day of August, 2011 by and between the City of Bangor (hereinafter "Bangor"), a municipal corporation located in Bangor, County of Penobscot, State of Maine, and the Town of Veazie (hereinafter "Veazie"), a municipal corporation located in Veazie, County of Penobscot, State of Maine

WHEREAS, the City of Bangor has an Assessing Department; and

WHEREAS, the Town of Veazie is without the services of an Assessor and requested proposals for assessing services; and

WHEREAS, the City of Bangor has proposed to provide assessing services to Veazie for one year under certain terms and conditions.

NOW, THEREFORE, IN CONSIDERATION of the mutual promises and covenants contained in this Agreement, the City of Bangor and the Town of Veazie agree as follows:

1. Services to be provided by the City of Bangor

The City of Bangor Assessing Department personnel will provide assessing services for the Town of Veazie.

The City of Bangor will perform the following: administration of the assessing department, preparation of town valuations (not a revaluation for the Town of Veazie); appraisal and assessment record keeping, assisting in printing of tax bills, preparation of reports necessary to meet requirement of Maine law for example, Annual Municipal

Valuation Return and annual Tree Growth report), and assisting the public with real and personal property valuations.

The City of Bangor personnel will provide 308 hours of staff time during the term of this Agreement. Staff time is anticipated to be 192 hours for office coverage and 116 field work.

2. Fees

From the date of this agreement until August 20, 2012 the Town of Veazie will pay the City of Bangor \$17,000 (\$55.20 per hour) for the services to be provided.

The Town of Veazie will pay the City of Bangor the IRS rate for mileage reimbursement for travel by personnel providing services pursuant to this Agreement.

3. Billing

The City of Bangor will bill the Town of Veazie monthly for all work done in the previous month and will provide to the Town of Veazie appropriate documentation to substantiate each monthly bill. The Town of Veazie shall pay each bill within thirty (30) days of receipt.

4. Insurance

The City of Bangor will provide a Liability Policy to insure both the City of Bangor and the Town of Veazie. This policy limits shall be \$400,000.00 for each incident.

5. Miscellaneous

All paperwork, documents and work product remain the property of the Town of Veazie.

The City Assessor of the City of Bangor is responsible for assigning the City of Bangor employee to perform any service provided pursuant to this Agreement.

5. Termination

Either party may terminate this agreement upon sixth (60) days written notice to the other.

CITY OF BANGOR

Witness

Name: Catherine M. Conlow
Title: City Manager

TOWN OF VEAZIE

Witness

Name: Bill Reed
Title: Town Manager

Information or questions concerning details or requirements for this agreement should be directed to the individuals listed on the contact page.

FY2011 Veazie Commitment Work Performed

On August 1, 2011, Ben Birch and Phil Drew met with Allan Thomas in Veazie to began working on the FY2011 Commitment for the Town of Veazie. Specific tasks covered were:

- Printed and mailed the Mobile Home Park List to update MOHO ownership of trailers in the three MOHO parks. (Graystone, Hathaway and Silver's)
- Personal Property for Qualey Granite & Quartz and American Concrete were discussed.
- Allan discussed the TIF that the Town of Veazie has with Casco Bay Energy Company. Used the Credit Enhancement Agreement, Table 1 on Pages 9 & 10 to develop the assessment (\$1,471,053 – General Fund and \$78,947 – Payment for infrastructure; added together equals the overall assessment of \$1,550,000. Maximum required for each year.
- Allan showed how the Taxation Mill Rate Calculation -2011 works. Ben and Phil worked with the calculation form and changed some numbers just to get familiar with the form.
- Allan explained that the contact person, for Casco Bay Energy Company is Rick Burton. Annually, the town, Bill Reed sends a letter to Rick letting home know the assessment and tax amounts.
- Phil and Ben checked the 2011 Assessing Folder for documents that required processing and assessment updates.
- The folders for both Deeds and Transfers were located and documents were checked for Allan's initials which show that the documents were previously processed by Allan.

- Ben as newly appointed interim assessor called the Sewer District and requested that the FY2011 Warrant be amended in order for the commitment to be completed.
- The Building Permit file folder was reviewed for "active permits", under construction. Need to check Jon Parker's residence of Buck hill, Stucco Lodge main house had a fire, structure is under repair. Also may need to review the Hydro-electric plant and dam – portion may be exempt. See Allan's memo, has not applied Penobscot River Restoration Trust.
- Allan provided a copy of his residential neighborhood map.
- Allan and Ben agreed to meet again at 8:00AM on August 10th to continue working on the commitment.

On August 10, 2011, Ben Birch and Phil Drew met with Allan Thomas in Veazie and continued working on the FY2011 Commitment for the Town of Veazie. Specific tasks covered were:

- Verified exemption updates for, Veterans and Homestead
- Verified Obituaries Updated for year 2010/11
- Verified Personal Property Accounts updated for FY11
- Updated Longfellow MOHO Park Lists
- Allan called Barney Silver @ 745-9871 requesting lists for Siler's MOHO Park
- Allan showed Ben the Town Line monuments
- Allan showed Ben the Penobscot Dam, Salmon Club lots, Penobscot Energy plant facility location

- Ben and Allan completed the Affordable Housing TIF 2010 Annual Report that was due on April 30, 2011. William Reed signed and mailed the report to the Maine Housing 353 Water Street in Augusta, Me.
- 1490 State Street, Lot 2 ownership was changed to agree with Homestead Application
- Allan & Ben Agreed to meet on August 18th to finalize commitment.

Other time and mileage spent in Veazie for the week of 8/8/2011.

8/8 - Phil – 1 hour of setting up appointments for building permits

Peggy – 1 hour of setting up appointments for building permits

8/9 - Phil – 1 hour of setting up appointments for building permits

8/10 - 8:30 to 2:00 completing building permit inspections

Less 1 hour for lunch

22 miles for inspections

9 miles round trip

8/11 - 8:30 to 3:00 in office time updating information discovered from building permits

Less 1 hour for lunch

9 miles round trip

8/12 - Phil - ½ hour of setting up appointments for building permits

Total hours in Veazie: 13 ½

Total mileage: 40 miles

On August 17, 2011, Ben Birch and Phil Drew met with Allan Thomas in Veazie to finalize the FY11 Veazie Commitment. Specific tasks were:

- Verified the information to be used for completing the Casco Bay Energy Company TIF payment and Veazie TIF payment. The process begins by first determining the Total Value for the Town of Veazie. This process is completed by using the TRIO – Harris Computer Software by computing the valuations. The Town of Veazie, Maine Casco Bay Energy Company, LLC Municipal Development and Tax Increment Financing Development Program dated March 3, 1998 and the Execution Copies of the Credit Enhancement Agreement dated March 31, 1998, Table No 1 on page 9 and Table NO 2 on page 10 were used for determining the CBEC valuation for FY11.
- Reviewed the update of 2010 letter to Brian Ahern – Overview of CBEC TIF Reimbursement letter.
- Verified the amended Sewer Department Warrant showing \$150,000.
- Verified the Penobscot Count Warrant showing \$267,002.64.

- Verified the information received from Bill Reed, Budget Worksheet, to be used in the Assessor Warrant and Certification of Assessment as well as the Tax Rate Calculation Form.
- Reviewed the Veazie Town Meeting Minutes of June 14, 2011 to verify the Municipal Expenditures.
- After running the TRIO Compute process, Ben and Allan printed the Audit of Billing Amounts Report to check for errors.
- Ran the Assessed Valuation Comparison Report to verify the FY2011 assessments
- Printed the RE/PP Audit Summary and compared with last year's report.
- After reviewing the Audit Summary, Assessed Valuation Comparison and RE/PP reports; completed the TRIO Tax Rate Calculator Form and Assessor Warrant and Certification of Assessment.
- Printed the FY2011 Commitment Books for Real Estate and Personal Property
- Printed the FY2011 Tax Bills.
- Commitment process was completed.
- Housing values were stable and there were no town-wide adjustments for FY2011. However, in the coming year, work will be accomplished to inspect properties and have the building data entered into the TRIO system for individual accounts.

<p>Veazie Assessing Departments FY2011 Goals</p>

The assessing office will assess all property at a level between 90 and 110 percent of their current market value as of the sales date shown by a ratio study. This level will be achieved by the coming year.

The assessing office will assess all assessable properties uniformly so that the coefficient of dispersion will be 20 or less. This level will be achieved by the coming year.

The assessing office will maintain the TRIO Assessing Software (computer-assessed mass appraisal system) as circumstances warrant.

The assessment office will list promptly all Real Property by processing deeds received from the recorder's office (PRD) within one week (on average) of receipt.

Building permits provide forewarnings on construction activity. Using these permits assessments for new construction and building improvements will be completed as of April 1st and assessment finalized by commitment date.

Review and process Exemption applications annually by March 31 and assessment finalized by commitment date.

The Town Tax Maps will be updated as of April 1.

The assessment office will list promptly all Personal Property Declaration Forms (property lists) received from property owner within one week (on average) of receipt.

The coming tax roll will reflect any tax shift caused by legislative changes .

The primary tasks performed by assessors

1. Locating and identifying all taxable property in the jurisdiction.
2. Making an inventory of the quantity, quality, and important characteristics of all taxable property.
3. Estimating the value of each taxable property.
4. Determining the extent of taxability of each property.
5. Calculating the assessed value of each property.
6. Preparing and certifying the assessment roll of the entire jurisdiction.
7. Notifying owners of the assessed value of their properties.
8. Defending value estimates and valuation.
9. Calculation of rates and tax bills.

Assessing Departments Reoccurring Projects

Recurring Projects

- Municipal Valuation Report
- Tree Growth Tax Roster – Annual Update
- State Sales Turn-Around Document
- Sales Analysis for Coming Year Update
- Personal Property Declaration Form/Letter of Instruction Updates
- Personal Property Declaration Form Mailings
- Personal Property Depreciation Tables Update
- Marshal & Swift Commercial Cost File Updated
- Assessor's Coming Year Projections with Council
- Tax Map Annual Update
- April 1 valuations
- Commitment of Tax Roll

- To update assessing software cost files by March 1.
- Establish current land values by March 1.
- Conduct Sales Ratio studies to assist in projections for coming tax year.
- Analyze income and expense statements when abatement requests are initiated. Request Appraisal report using 706.

<p style="text-align: center;">Real Estate Sequence of Activities</p>

Preparatory Activities

1. Design/Upgrade Real Estate Property Record Cards
2. Design/Update Personal Property Declaration Forms/Instruction letters –
3. Order real estate property record cards - December
4. Order personal property declaration forms/Instruction letters - December
5. Mail personal property declaration forms/Instruction letters - January
6. Update computer software program on all changes for upcoming tax year – January – March
7. Review state turnaround document / previous years reports – October/November
8. Review Exemptions other than Veterans and Homestead – February/March
9. Review Tree Growth Tax Roster – Annual Update
10. Complete Commitment for the April 1, 2012 Assessment Date

SPECIAL PROJECTS

- Casco Bay Energy Company TIF

| Inspection - Assessment

1. Transfer information to new real estate property record cards.
This might include sketches and characteristics from the existing property record cards or information such as lot sizes and neighborhood codes zoning, new subdivision lot numbering from recorded plot plans, or subdivision.
2. Collect data from inspections on building permits and requests for inspections/assessment reviews.
3. Perform supervisor quality checks
4. Perform office check of property record cards and personal property itemized lists.
5. Prepare valuation letters on all new assessments
6. Enter appropriate information in computer.
7. Make field checks and phone calls.

| Valuation activities

1. Collect data
 - Sales data
 - cost data
 - income/expense data
2. Analyze sales, cost and income and expense information
3. Develop cost index, depreciation tables, and capitalization rates.
4. Maintain Sales Files and print Monthly Sales Report.

5. Generate computer estimates of value.

| Review activities

1. Review estimated values by the appraiser in the office or in the field.
2. Finalize values. This may include running a final sales ratio analysis and making adjustments to those classes or neighborhoods that are out of line.

| New construction update activities

1. Complete listing and processing of new construction.
2. Produce final estimates of value on completed new construction.
3. In March of each year, check new construction work-in progress and estimate percentage of completion for April 1st.

| Taxpayer's notification activities

1. Personal property when requested
2. Real estate when requested
3. Valuation letters on assessment updates on new construction and interior inspections.
4. Assessors notice of Decision on Abatement applications
5. Notification of Appeals process with local Board of Assessment Review (BOAR)
6. BOAR Hearing Decision notices
7. Annual Taxpayer information letter to be printed on back of tax bill.

PERSONAL PROPERTY SEQUENCE OF ACTIVITIES

- Month of December update Personal Property Declaration Instruction letters
- Month of December update Personal Property Declaration Forms
- Month of December print itemized list for all personal property accounts
- Month of December prepare personal property mailing (fold & stuff instruction letter, declaration form and itemized list)
- First week of January run all envelopes through postage meter and mail out personal property declarations
- Month of January printout custom report for logging in return personal property declarations
- January – May open personal property returns, date stamp and log in Custom Report
- All data input should be done by May 15th
- Assist in abatement for personal property
- Assist with 801 Reimbursements

APPENDIXES

- A. Assessor's Duties Responsibilities – Town of Veazie – Contract for Services by City of Bangor.
- B. CBEC Mil Rate Calculation for 2011


BENJAMIN F. BIRCH JR.

Veazie Assessor

ASSESSOR'S DUTIES RESPONSIBILITIES
TOWN OF VEAZIE - CONTRACT FOR SERVICES BY CITY OF BANGOR- APPENDIX A

A	B	C	D	E
Personnel Responsible for Function	ASSR	Deputy	Apprai	Clerk
MUNICIPALITY: Town of Veazie				
Inspect properties to collect data & update photos			X	
Analyze current market data	X	X		
Review Final Assessments	X			
Meet with Taxpayers	X	X	X	
Inspect properties with bldg mermit activity	X	X	X	
Create new lots from Planning Board approvals & Deeds splits		X		
Review and Update TIFs	X			
Mail Personal Propert & BETE forms				X
Process & Data enter Personal Property Returns				X
Process & data enter BETE Returns				X
Review final Personal Property values	X			
Process & data enter BETR Returns				X
Reed deeds for ownership changes		X		
Data Enter New Owners		X		
Plot Deed Descriptions to determine lot sizes			X	
Data enter any llot sixe changes			X	
Create and value new lots in database			X	
Add to mapping changes			X	
Review exempt applications for Homestead, Veteran & Blind		X		
Data entrer new exemptions		X		X
Review Tree Growth, Open Space, Farmland & Institution Exempts		X		
Maintain Tree Growth files to enforce 19 years filing requirement		X		
Data enter TG, OS, FL & Institution changes		X		
Process penalties for TG, OS & FL when necessary	X	X		
Review Assessment Changes	X	X		
Finalize Assessment Rolls	X	X		
Complete Commitment documents	X	X		
Complete Municipal Valuation Return	X	X		
Process Abatements and Supplements	X	X		
Complete Ratio Study Reports	X	X	X	
Complete Maine Forest Services Report				
Report to Town Manager and Council	X			
Projects for Manager	X	X	X	X
Maintain Public records for public access		X		
Answer correspondence, email, fax & telephone	X	X	X	X
Develop computer generated reports as requested		X	X	X
Computer Hardware - maintenance/decisions	X	X		
Computer Softwre - TRIO	X	X		
Department's Budget	X			
Update website information, forms & maps	X	X		

2011 computation

trial & error	Value	Total Taxable	\$273,810,380	including TIF value, Personal Property billable, RE billable & homestead value		
enter data	CBEC value(minus non TIF)		\$130,725,040	TIF value(includes all TIF improvements within district less exemptions		
computed	Veazie Village value(TIF)		\$1,200,000	Total value (includes Captured Assessed Value and Original Assessed Value)		
comments		Town value	\$141,885,340	including CBEC non TIF (Total taxable minus CBEC + VzVlll TIFs)		
	Expense	sewer	\$150,000.00	sewer district assessment		
		county	\$267,002.64	county assessment		
		town	\$1,862,164.67	total to run town before revenue		Town-less-rev
	CBEC TIF value*millrate)-1.471,053		\$1,012,722.76	\$78,947 is payment for improvement bond		\$1,047,214.67
	Veazie Village TIF amount(TAV-OAV)*rate		\$22,040.00			
		school	\$2,549,007.00			
	Revenue	revenue	\$814,950.00	Combined TIF amt for forms		\$1,034,762.76
			\$5,047,987.07	Total property tax needed sum(e24-e29)-e30		
		mill rate	0.019000			
			\$5,202,397.22	Total taxes		
			\$154,410.15	overlay		
				Education	\$2,549,007.00	63.515%
				Municipal	\$1,047,214.67	26.094%
				County	\$267,002.64	6.653%
				Sewer District	\$150,000.00	3.738%
					\$4,013,224.31	100.000%
				CBEC TIF payment		
				Veazie Village TIF Payment		
					\$1,012,722.76	
					\$22,040.00	

plus overlay